



ALUMINUM TECHNOLOGIES

Bldg. 242 America Place • Jeffersonville, IN 47130
812.282.8256 • 812.280.6070/Fax • 800.264.8256 • www.alteceextrusions.com

May 22, 2009

CERTIFIED MAIL;
RETURN RECEIPT REQUESTED
And Email

Jennifer Long
Indiana Department of Workforce Development
10 North Senate Avenue
Indianapolis, IN 46204

Email: jlong@dwd.in.gov

NOTICE OF MASS LAYOFF

Dear Ms. Long:

This notice is being provided to you pursuant to the Worker Adjustment and Retraining Notification Act of 1988, which requires employers to give official notice to affected employees, unions, and others of a mass lay off. I am writing to inform you that Altec, LLC intends to layoff in excess of 50 employees and one-third of its workforce, at its facility located at 242 America Place, Jeffersonville, Indiana 47130 during the period July 24, 2009 through August 7, 2009. The mass layoff is for economic reasons.

A total of 60 employees were affected by the layoff. A list of the affected positions and numbers of employees in each that are affected is attached.

There are no bumping rights.

If you have any questions, please contact me at (502) 569-2007.

Very truly yours,

A handwritten signature in black ink that reads "Mike Mackin". The signature is fluid and cursive, written over a horizontal line.
Mike Mackin, President

Enclosure



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List of Affected Positions and Numbers of Employees in Each

Production Workers	45
Maintenance Workers	4
Office Clerical Workers	3
Management/Supervisor	8

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